

CANDEX

How to view and accept the employer's contract terms

Use Candex to view job offers

Invitation

→ When receiving an invite by email to a job search, you have to register and then accept the terms before you can start working on the project and submitting candidates.

From: Zebra (via Candex)
Subject: Action Required - New Order

R95780 Sr Engineer New York

From
Zebra

[View Order](#)



To: zack@miller.com

David London of Zebra sent an order to Candex for your benefit. Please accept this order as soon as possible so you can begin work and submit invoices addressed to Candex when payment is due.

Zebra uses Candex to engage and pay its valued and trusted partners without a cumbersome setup process. If you are not authorized to accept terms or add an invoice, please forward this email to the relevant colleague.

[Click here](#) to download seller guide

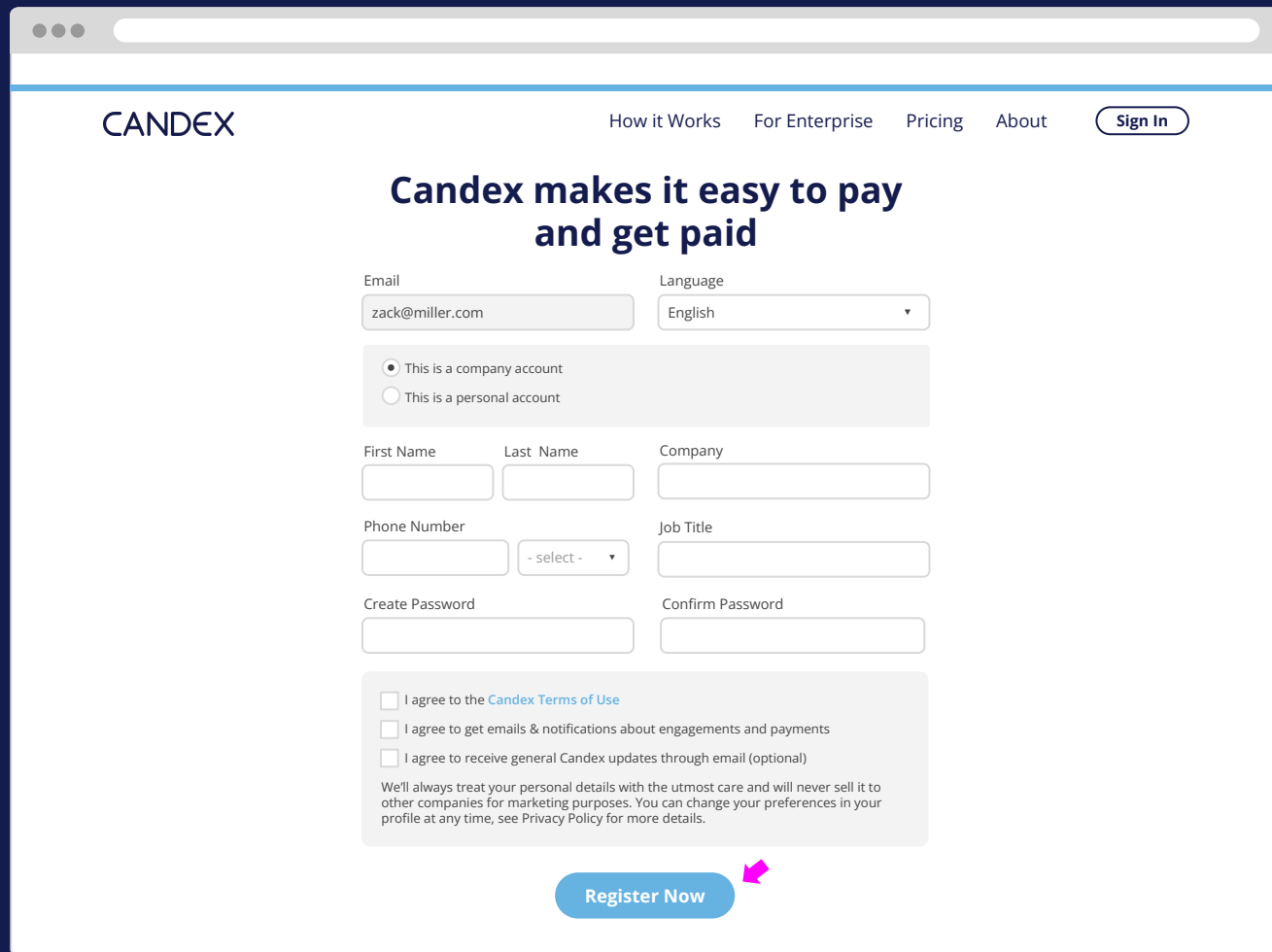
[Click here](#) to view this order on Candex

View [frequently asked questions](#)
Email support to support@candex.com
Adjust your [email notifications](#)

CANDEX

Registration

→ When receiving an invite by email to a job search, you have to register and then accept the terms before you can start working on the project and submitting candidates.



The screenshot shows the Candex registration page. At the top, there's a navigation bar with the Candex logo, links for 'How it Works', 'For Enterprise', 'Pricing', 'About', and a 'Sign In' button. The main heading reads 'Candex makes it easy to pay and get paid'. Below this is a registration form with fields for Email (pre-filled with 'zack@miller.com'), Language (dropdown menu set to 'English'), account type selection (radio buttons for 'This is a company account' and 'This is a personal account'), First Name, Last Name, Company, Phone Number, Job Title (dropdown menu set to '- select -'), Create Password, and Confirm Password. At the bottom, there are three checkboxes for terms and conditions, followed by a privacy policy statement and a prominent blue 'Register Now' button with a pink arrow pointing to it.

CANDEX

How it Works For Enterprise Pricing About [Sign In](#)

Candex makes it easy to pay and get paid

Email Language

☒ This is a company account
☐ This is a personal account

First Name Last Name Company

Phone Number - select - Job Title

Create Password Confirm Password

☐ I agree to the [Candex Terms of Use](#)
☐ I agree to get emails & notifications about engagements and payments
☐ I agree to receive general Candex updates through email (optional)

We'll always treat your personal details with the utmost care and will never sell it to other companies for marketing purposes. You can change your preferences in your profile at any time, see [Privacy Policy](#) for more details.

[Register Now](#)

Review an Accept

→ Click on "My Activity" and click on the order and then click on "Review & Accept Terms" to sign the contract.

Purchasing Terms

R95780 Sr Engineer

print ✕

Terms between Candex & Agency

Candex provides managed payments so buyers and sellers can transact compliantly without formal setups with each other. Agency may invoice Candex or its Affiliates up to the amount authorized to Agency, which is net of this charge; and Agency acknowledges this satisfies its requirement for the order.

Payment terms are 120 days from the date Candex invoices Buyer on Agency's behalf and Candex will make payment to Agency within 3 business days of receiving payment from Buyer. Payment by a Buyer to Candex of an invoice relating to an order for which the Agency has invoiced Candex shall satisfy all payment obligations of the Buyer in connection with such order; and Agency shall then look to only Candex for payment.

Service Fee from Zebra (Buyer) to Seller

25% of salary

Terms between Zebra (Buyer) & Agency

This purchase order ("Order") is placed subject to the terms, conditions, specifications, and instructions stated herein and on any attachments or schedules hereto, all of which

I Accept These Terms

Miller & Sons ▾



My Activity

1

My Requests

Order Feed

Settings

ORDERS

r95780 sr engineer

1

R95780 Sr Engineer

Zebra / 2 participants

search

Sign out



R95780 Sr Engineer

Engagement Fee: 25% of salary
Zebra

This is an order from Candex to you, initiated by David London. After accepting the terms from Zebra, you can begin work and submit invoices addressed to Candex when payment is due.

Review & Accept Terms

add colleague

decline engagement

January 16, 2021

Created by David London

Invite to order was sent out. zach@miller.com needs to accept terms.

View Terms

→ To view the contract terms after you have already accepted them, click on the small blue tab sign in the upper right corner to reveal the right sidebar.

→ Then select Details on and click on "Contract Terms"

Miller & Sons

My Activity

My Requests

Order Feed

Settings

ORDERS

r95780 sr engineer

Zack Miller

Online

R95780 Sr Engineer

Zebra / 2 participants

R95780 Sr Engineer

Engagement Fee: 25% of salary
Zebra

view description

This is an order from Candex to you, initiated by David London. After accepting the terms from Zebra, you can begin work and submit invoices addressed to Candex when payment is due.

Add Invoice

add colleague

view terms

add candidate

January 16, 2021

Created by David London

Invite to order was sent out. zach@miller.com needs to accept terms.

C

Terms accepted by Zach Miller of Miller & Sons.

8:29 AM

Z

Zach Miller

Rachel Johnson

click to preview

She is a great candidate for this position

8:29 AM

+

write something...

Back

Details

R95780 Sr Engineer

edit

DatesJan 16 to present

LocationNew York,NY

Engaged Partnersdelete

Zebra
Contingency Recruitment
Purchasing Terms
20% of salary